

## RE-OPENING DIRECTIVES FOR ST. ALEXANDER CHURCH

### MASS RESERVATIONS

- Sign up for a Mass Reservation on the St. Alexander Church website – [www.stalexanderparish.org](http://www.stalexanderparish.org). You will need to enter your name, email address & phone and reserve seats for only those living in your household (up to 6 on one reservation). This will also aid in contact tracing if needed.
- **Bring your reservation confirmation to Church.** Please bring one of the following: (1) a printed copy of your confirmation receipt, or (2) the confirmation email or text message on your cell phone or tablet.
- If you do not have access to the internet at home or on your phone, please call Sue D'Alessandro in the Parish Office @ 630-833-7730 (English only) to help you sign up.
- Honor System -- please sign up for an in-person Sunday Mass once every two weeks so as many parishioners as possible may attend. No restriction on daily Mass attendance.
- **Reservation Deadline:** Reservations will close on Thursdays at 5:00pm before the weekend.

### WHAT TO EXPECT

- Arrive 15 minutes early. If you have not claimed your reservation 10 minutes after Mass begins, your spot will be given to anyone on standby.
- Use only the West entrance of the church (facing the VP Library) and be prepared to wait in line outside
- No choice of seats due to social distancing – seats are filled front to back
- No air conditioning will be on and the cry room will be closed. Windows and doors will be open for ventilation.
- Only one person in the bathrooms at a time.
- No singing at Mass; no distribution of the Precious Blood; no shaking of hands at Sign of Peace (bow)
- No confessions before or after Masses (Tues. 5-6pm, Fri 5:30-6:30pm or by appt.)

### DIRECTIVES

#### BEFORE YOU ARRIVE ...

- Stay home if you are ill; Check your temperature: if you have one, please do not come to church
- Make sure you have a face covering/mask to bring and wear at all times during Mass.
- Remember to bring your Mass reservation or be on a list of attendees
- Please use the restroom before you come to church.

#### WHEN YOU ARRIVE ...

- Enter only in marked doorways (West entrance facing the VP Library)
- Wait patiently to be checked in by greeter – Mass reservation and temperature check
- Keep your face covering/mask on at all times; except for receiving communion (not on the tongue, only in the hand)
- Sanitize your hands as directed by greeter when arriving and before Communion (stands of hand sanitizer are provided in the church).
- Observe social distancing at all times (look for marks on the floor and in the pews)
- Ushers will direct you to pews with markings on where to sit, filling pews from front to back. Do not sit close to the edge of the pew.
- Please leave your offering in the box provided at the entrance (no collection during Mass)

#### AFTER THE SERVICE...

- Please take any worship aids you may have brought with you.
- You will be dismissed by pew or seating area. Follow the instructions of the greeter or usher.
- Use only the designated exit doors.
- Do not congregate in the Gathering Space or outside the church doors.
- Continue to wear your face covering / mask until you leave the area where worshipers are.